



## SHASTA VALLEY RESOURCE CONSERVATION DISTRICT

Siskiyou County, California

Summarized **MINUTES** from the Board of Directors' Regular monthly meeting of the Shasta Valley Resource Conservation District, in Yreka, California, on Wednesday, February 8<sup>th</sup>, 2023.

This meeting was conducted as a live in-person meeting with remote access for those who wished to attend via Zoom. The location for the meeting was the Siskiyou Economic Development Council conference room, 1512 S. Oregon Street; Yreka, CA.

Directors Present: Ryan Walker, Bill Hirt, Zack Salvestro, Jay Perkins, Mike Luiz, (late)

Directors Absent: None

Associate Directors: None

Staff Present: Ayn Perry, Rod Dowse, Ethan Brown, Dan Blessing, Delphine Griffith,

Guests: Alisa Scholberg (contract bookkeeper); Jim Patterson, NRCS, Nick Joslin, MSBEC.

### **Call to Order**

After a quorum was established, the meeting was called to order at 6:34 pm by Chair Walker.

### **Review and Approval of Agenda**

The agenda was approved by common consent. Item 2.3 was added to address possible meeting schedule adjustment going forward.

**Introductions** None needed.

First order of business was the oath of office for new Board Member, Jay Perkins.

**Public Comment:** None.

**Presentation:** Morgan Knechtle CDFW; postponed to March.

### **Approval of Minutes**

***ACTION:*** Approve Minutes for January 18th, 2023. ***MOTION:*** Hirt, ***SECOND:*** Salvestro. ***Approved by Voice Vote: AYES:*** Salvestro, Hirt, Walker, ***Noes:*** None ***Abstentions:*** Perkins ***Motion Approved***

### **Financial Report**

Scholberg presented the SVRCD Financial Report for review and action. She reported that as of January 2023, the SVRCD has Accounts Receivable of \$364,030.03. Assets of \$985,334.25, Liabilities \$410,269.40, Ordinary Income of \$182,146.25, Interfund Cash of \$501,989.07. ***ACTION:*** Approve Financial Report. ***MOTION:*** Luiz, ***SECOND:*** Salvestro; ***Approved by Voice Vote: AYES:*** Hirt, Walker, Salvestro, Perkins, Luiz, ***NOES:*** None; ***ABSTENTIONS:*** None. ***Motion Approved.***

### **Ratify Payroll**

Scholberg reviewed the payroll for January 2023 in the amount of \$24,355.72. **ACTION:** Approve Payroll. **MOTION:** Salvestro, **SECOND:** Hirt, **Approved by Voice Vote: AYES:** Walker, Hirt, Salvestro, Perkins, Luiz, **NOES:** None; **ABSTENTIONS:** None. **Motion Approved.**

### **Approval of Bills**

Scholberg presented the December bills for review and approval. Warrants for \$145,093.20, submitted for approval. **ACTION:** Approve Bills for Payment. **MOTION:** Luiz, **SECOND:** Salvestro, **Approved by Voice Vote: AYES:** Walker, Hirt, Salvestro, Perkins, Luiz, **NOES:** None; **ABSTENTIONS:** None. **Motion Approved.**

<b>Overhead:</b>	<b>\$6,902.15</b>
US Bank	\$302.25
US Bank	\$4,467.34
Alisa Scholberg Bkpg	\$1,987.00
Cal Ore Comm	\$105.56
Streamline	\$10.00
Sean Evangelista	\$30.00
<b>Grant Invoices:</b>	<b>\$138,191.05</b>
Corning Ford	\$65,310.24
Oregon St Univ.	\$50,911.92
Quercus Consultants	\$1,382.26
Quercus Consultants	\$20,050.00
Humm House	\$536.63

**Budget Transfers:** None

**Approval of Donations Received:** None

**Correspondence:** None

### **Business – Discussion and Possible Action**

02.1 -- Horse Creek Bid Discussion and Award: Blessing requested a motion to approve the lowest of three qualified bidders.

**ACTION:** Approve a bid from Mike Peters for the Horse Creek culvert replacement project.

**MOTION:** Hirt, **SECOND:** Salvestro; **Approved by Voice Vote: AYES:** Walker, Hirt, Salvestro,

**NOES:** None; **ABSTENTIONS:** None. **Motion Approved**

02.2 -- Resolution to adopt McKinley Scott CEQA Exemption - tabled

02.3 -- Rod Dowse explained the need to move the regular monthly meeting from the second Wednesday to the third Wednesday to accommodate better billing and invoicing coordination.

**ACTION:** Move the regular monthly meeting to the third Wednesday. **MOTION:** Luiz; **SECOND:**

Hirt; **Approved by Voice Vote: AYES:** Walker, Hirt, Salvestro; Luiz, Perkins **NOES:** Noe;

**ABSTENTIONS:** None **Motion Approved.**

### **Staff and Project Reports**

Blessing, Dowse and Brown gave project updates. Blessing reported that new contracts/agreements are being signed for new forestry work. There are three new CalFire projects in the works. Dowse reported on a two-day meeting in Redding attending by Lascheck and Dowse. This meeting was held by the DOC funded RFFC Northern Coalition, and will lead to new funding and planning for the four RCDs. Tehama, Western Shasta, Glenn and Shasta Valley.

## **Board members Reports: None**

### **Other Agency/Group Reports:**

Patterson gave a brief update. There is new IRA (Inflation Reduction Act) funding that will be coming to our area. Some new staff may also be in the works for the Yreka Field Office. Details to follow.

**Closed Session:** The Board went into Closed Session at 7:50 to review options for SVRCD staff benefits package and personnel reviews possible compensation discussion. Board of Directors approved a fixed monthly contribution towards medical benefits for all SVRCD full-time staff. Personnel compensation was discussed.

**ACTION:** Moved SVRCD to contribute a fixed dollar amount per month towards Medical Benefits.

**MOTION:** Hirt; **SECOND:** Luiz; **Approved by Voice Vote: AYES:** Walker, Hirt, Salvestro; Luiz, Perkins **NOES:** Noe; **ABSTENTIONS:** None **Motion Approved.**

The Board ended the Closed Session ended at 8:45PM.

### **Meeting Adjourned –**

The meeting was adjourned at 8:45 by Chairman Walker.

Next Meeting: March 15<sup>th</sup>. Post COVID Brown Act meeting procedures may be in place. Hybrid meetings are expected to continue for 2023.

### **Agenda Items Pending, Held Over:**

Long Range Plan/Board Fall Retreat

Invite Morgan Knechtle, CDFW to a meeting to discuss partnership opportunities.

Invite Chrystal Robinson CDFW to a meeting

Invite Eli Scott to a meeting to discuss the Shasta River TMDL waiver update for April 2023.

Minutes submitted by Ayn Perry on 2/15/2023

Minutes approved as typed as corrected.

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Chairman  
March 23, 2023

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Date

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District Administrator