



SHASTA VALLEY RESOURCE CONSERVATION DISTRICT

Siskiyou County, California

Summarized **MINUTES** from Board of Directors' Regular monthly meeting of Shasta Valley Resource Conservation District, Yreka, California, on Wednesday, February 9th, 2022.

Directors Present: Bill Hirt, Zach Salvestro, Mike Duchi

Directors Absent: Ryan Walker

Associate Directors: None

Staff Present: Ethan Brown, Ayn Perry, Rod Dowse, Dan Blessing, Janine Siatkowski

Guests in attendance: Weston Stroud, Jim Patterson, Alisa Scholberg (contract book keeper),

This meeting was conducted as a hybrid in person/remote meeting. The location for the meeting was the Siskiyou Economic Development Council conference room, 1512 S. Oregon Street, Yreka, CA.

Call to Order

After a quorum was established, the meeting was called to order at 6:32 pm by Vice Chair Hirt.

Review and Approval of Agenda

The agenda was reviewed and approved by common consent.

Introductions Janine introduced herself to the Board. She is working on a GIS mapping project for all the forestry work and will be increasing her availability in the future. She currently works Fridays for SVRCD.

Public Comment None

Presentation

Weston Stroud presented the Board and staff with ideas for future waste water treatment projects for small neighborhoods and those living 'off the grid' through 319h grant funds or other sources.

Approval of Minutes

ACTION: Approve Minutes for January 12th, 2022. **MOTION:** Hirt; **SECOND:** Salvestro, **Approved by Voice Vote: AYES:** Salvestro, Hirt, Duchi **Noes:** None **Abstentions:** None **Motion Approved**

Financial Report

Scholberg presented the SVRCD Financial Report for review and action. She reported that as of February 10, 2022, the SVRCD has Assets \$691,405.49, Liabilities of \$311,552.01, Net Income of \$379,853.48 and \$270,406.24 in Banner Bank (included in Assets). **ACTION:** Approve Financial Report. **MOTION:** Hirt; **SECOND:** Salvestro **Approved by Voice Vote: AYES:** Salvestro, Duchi, Hirt, **NOES:** None; **ABSTENTIONS:** None. **Motion Approved.**

Ratify Payroll

Scholberg reviewed the payroll for January. **ACTION:** Approve Payroll. **MOTION:** Duchi, **SECOND:** Salvestro. **Approved by Voice Vote: AYES:** Duchi, Salvestro, Hirt, **NOES:** None; **ABSTENTIONS:** None. **Motion Approved.**

Approval of Bills

Scholberg presented the bills for review and approval in three groups.

Monthly bills \$1,850.32

US Bank 7504	\$2,244.96
Alisa Scholberg Bkkpg	\$1,580.02

Grant/Other warrants \$256,455.18

Forestry Supplies	\$2,383.55
MPeters, Inc.	\$205,640.00
Larry Walker Assoc	\$35,421.48

Employee mileage \$423.11 to be paid on the next payroll 2/18

ACTION: Approve Bills for Payment. **MOTION:** Hirt, **SECOND:** Salvestro; **Approved by Voice Vote:** **AYES:** Duchi, Salvestro, Hirt, **NOES:** None; **ABSTENTIONS:** None. **Motion Approved.**

Budget Transfers: None

Approval of Donations Received: None

Correspondence: None

Business – Discussion and Possible Action

1. Discussion on fund management at Banner Bank and with NWFC. Dowse led a discussion on possible methods for management of funds including a money market or savings account. Board directed Dowse to bring back a recommendation for March.
2. Long Range Plan Tabled

Staff and Project Reports

Brown reported on the status of the 319h Parks Creek Ranch fencing, stockwater and planting grant. Additional work is needed but it is almost buttoned up. Brown reported on our Water Quality data collection and analysis. Issues with the 2020 data have been resolved, and he is working on the final write-up now for SVRCD 2020 and 2021 Annual Monitoring Reports.

Blessing reported on staff field work with prescribed burns 'down river'. There are three new grants submitted for more SPBA and forestry projects.

Dowse reported that he has hired a technology consulting company to transition all staff to MS 365 and its associated programs and software. All staff computers will be upgraded and be using the same platform for documents and email communications, including MS Windows Teams. A contract with the Shasta SHA has been signed for 2022 monitoring work. He reported that he and Griffith is working on a new website for SVRCD.

Board Reports None

Agency Reports Patterson reported on efforts underway to address long standing engineering needs for the Yreka Field Office. A SCEP or an engineering trainee is being sought. NRCS staff changes at the Area level are ongoing.

Closed Session Personnel Review - Tabled



Meeting Adjourned –

The meeting was adjourned at 7:55 by Hirt.

Agenda Items for Next Meeting:

NCRP MOU: - tabled from October
Policy and Procedures – did we finish this?
Audit
Personnel Evaluations

Minutes submitted by Ayn Perry 2/16/2022

Minutes approved as typed as corrected.

Chairman
March 9, 2022
Date

District Administrator