



Weed Fuel Mitigation – Hand Cut & Chip **BID PACKET**

May 29, 2026

Funding for this project provided by the California Department of Forestry and Fire Protection's (CAL FIRE) Wildfire Prevention Grants Program as part of the California Climate Investments Program

Project Summary

This fuel mitigation project is located within and around the City of Weed in Siskiyou County, California. The treatment will protect habitable structures within the City of Weed and surrounding areas. The objective of this project is to provide immediate fuel mitigation to reduce fuel loading within the project area and to ensure a lasting effect on the community to reduce the fire hazard for many years after the project is complete. Funding for this project is provided by the California Department of Forestry and Fire Protection's Wildfire Prevention Program.

The grantee is the City of Weed Fire Department, and the Shasta Valley Resource Conservation District is acting as lead agency. The SVRCD will administer the contract and serve as the primary contact during implementation. Contract agreement is subject to requirements of the City of Weed.

Implementation must not begin before receiving the Notice to Proceed.

Contractor's Obligations

The Bidder must analyze and respond to all sections of this Bid Packet providing detailed information to allow the City of Weed and SVRCD to evaluate the bids. The Contractor, by submitting its bids, agrees that any costs incurred by the Contractor in responding to this Bid Packet, are to be borne by Contractor and may not be billed to the City of Weed or SVRCD.

The Bidder must complete and submit all attachments in Appendix I, in the order listed. If the City of Weed or SVRCD has any confusion or difficulty in retrieving the required information from a Contractor's bid, it may result in the disqualification of such bid.

Bid Submission Requirements

Submission of Bids:

Bids shall be submitted to the City of Weed. Contractor shall hand deliver their **sealed bid** to the address listed below **by 2pm on Thursday, June 18th**. Only hard copy bids will be accepted.

**Weed City Hall
550 Main St.
Weed, CA 96094**

The envelope shall be plainly marked in the upper left-hand corner with the name and address of the bidder and shall bear the words **“Weed City Fire Department- Fuel Mitigation Grant Bid”**.

Critical Dates

Pre-bid Site Visit

There will not be a pre-bid site visit for this project. Interested contractors may contact the project representative with questions regarding the project.

Anna Parry, Project Manager, SVRCD

Email: aparry@svrcd.org

Phone: (702) 300-5952

Brian Carter, City of Weed Fire Chief

Email: brian.carter@ci.weed.ca.us

Phone: 530-938-5030

Contract Dates

The Contractor shall not begin operations until the Notice to Proceed is issued. All work shall be completed by **December 31st, 2026**.

Contractual Commitment of Bid

The contents of submitted bids will be considered obligations of the successful Contractor. No information should be submitted that is not intended to be incorporated into the bid and any contract, which may result from such bid. If there is any inconsistency between the terms herein and any of the contract documents, the terms in the contract documents shall prevail.

Project Specifications

The contractor is expected to follow the project specifications, site plans, permit requirements, and all state, county, and city laws and standards for this project.

The objective of this project is to reduce the fuel loading and fire hazard within the project area by eliminating the vertical and horizontal continuity of vegetative fuels to reduce the rate of fire spread, duration and intensity of fire, fuel ignitability and ignition of tree crowns or structures. Brush will be removed by hand cutting to decrease the density of the understory and remove ladder fuels. Hand cut material will be chipped. Canopy spacing will be increased to 20 feet by removing trees up to 10-inch DBH. Dead and dying trees up to 24" DBH will also be felled.

Cutting Specifications:

- Cut trees up to 10" DBH to achieve a 20-foot canopy spacing (approximately 30' bole spacing or 50 trees per acre).
- Cut and chip brush regardless of species.
- Cut dead trees (snags) <24" DBH. Snags larger than 10" DBH shall be limbed. Limbs shall be chipped. Boles may be left intact on ground.

- In designated areas, limb remaining conifer trees up to 8 ft at stem without damaging the bole of the tree. Limbs shall be chipped within 200 feet of roads and may be lopped & scattered beyond that distance.
- Cut all stumps to less than 4 inches from ground height.
- Any vegetation felled outside the project area will be brought back in for treatment.
- All cut material up to 8" diameter must be chipped. Preexisting ground fuels larger than 2" diameter and 2' length shall also be chipped.
- Chips shall be evenly distributed, so slash depth does not exceed 12".

Special Requirements:

- Project includes work on Caltrans Right-of-Way. Contractor must submit proposed traffic control & safety plans for these units.
- In some areas, vegetation may be flagged for retention. Contractor shall adhere to flagging and leave retained vegetation in mosaic gaps.

Protection of Cultural Resources

- A map of identified cultural resources will be provided. Contractor shall avoid disturbing these resources with equipment. In some areas, paths for equipment will be marked to avoid disturbance. Resources may be flagged with orange-and-white striped flagging. All information shared with the contractor as part of this solicitation is confidential and will not be shared with those not associated with this contract.
- Discovery, by either the Contractor or the Shasta Valley Resource Conservation District, of cultural resources needing special protection shall be promptly reported to the Project Manager. Contractor shall immediately cease operations in the area. A perimeter of the protected resource shall be identified and avoided using orange-and-white striped flagging.

Protection of Sensitive Wildlife & Plant Species:

- Qualified SVRCD staff or a contracted biologist will complete surveys within 2 weeks prior to work beginning to detect any active nests, roosts, dens, etc. or wildlife that cannot move out of the project area on its own. Exclusion areas will be established around any wildlife habitat elements. Buffer zones will also be placed around any special status plant species located in the project area. Surveys must be completed before implementation can begin.
- If wildlife is encountered during project activities, project work shall be paused to allow wildlife to leave area unharmed. Exclusion areas will be established around habitat elements such as active nests, dens, roosts, etc. Any such areas identified by Contractor must be reported to the Project Manager.
- If Contractor discovers any sensitive wildlife or plant species, Contractor shall immediately contact the Project Manager and stop work within 100 feet of the sensitive species.

Protection of Aquatic & Riparian Habitat

- Intermittent and perennial water bodies will have buffers of 50 feet and 100 feet, respectively. Buffers will be flagged with blue & white striped flagging. Use of equipment is not permitted within these buffers and disturbance of these areas should be minimized.
- If removal of vegetation within the riparian buffer is necessary, Project Manager will direct treatment of these areas. At least 75% of the overstory and 50% of the understory canopy of native riparian vegetation will be retained within riparian buffers.

Soils & Erosion Control:

- Ground disturbance shall be minimized in operational areas. Any berms or ruts over 12" deep

created during work shall be flattened and compacted to prevent future erosion.

- In areas sensitive to ground disturbance, equipment restrictions or exclusions will be implemented.

Boundaries:

- The boundaries depicted on the project area map delineate the treatment unit. Unit boundaries will be flagged with pink flagging. A georeferenced digital map will be provided to help Contractor identify unit boundaries using GPS assisted technology.

Safety:

- Contractor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the performance of the work.
- During the contract performance, Contractor shall protect the lives and health of workers performing the work and other persons who may be affected by the work and prevent damage to property adjacent to the project.
- Contractor shall comply with all applicable laws, ordinances, rules, regulations, and orders of any public body having jurisdiction for the safety, of persons or property or to protect them from damage, injury, or loss; and shall erect and maintain all necessary safeguards for such safety and protection.

Work Progress:

Contractor's operations shall progress in a workmanlike and orderly manner to avoid accidentally leaving untreated areas, with workers regularly connecting treated areas. At the end of each workday, no "islands" of untreated areas shall be left within areas that have been treated.

Payment Schedule

Invoices will be submitted to both SVRCD and the grantee, the City of Weed. The City will submit invoices to the Granting Agency on a monthly basis. The schedule is negotiable and will be refined during the contracting process.

Payments to the contractors shall be paid within thirty (30) days from receipt of the funds by the City from the funding agency, which can be as much as three months after invoice submittal for this particular grant. Every effort will be made to expedite payment to the contractor.

Bid Details

This contract will *not* be awarded based solely on the lowest bid. Bidders will be evaluated using the Scoring Sheet (See Appendix I: Bid Form Attachment No. 5). The Contractor shall submit the bid for activities identified in this Bid Packet using the Bid Forms within Appendix I. Bid may be rejected if the Bid Forms are not used or are incomplete. Bids should reflect the following information:

Lump sum and per acre bids with details on:

- Hand cutting and chipping of project area, including details relevant to work plan such as crew size and equipment type(s)
- Experience with similar projects, including references
- Timing of operations

- Traffic control & other safety concerns

Additional Information

Site Location: This project is located on land within and around the City of Weed. Land ownership includes private, city, and state-owned parcels. See maps in Appendix II for more information.

Subcontracting: Any subcontractors must be identified along with the defined work they will perform on the bid form provided. The City of Weed and SVRCD will not refuse a bid based on the use of subcontractors but does retain the right to refuse the subcontractors selected. Contractor shall remain solely responsible for all subcontracted work.

Insurance: The Contractor is required to provide the City of Weed and SVRCD with proof of appropriate insurance.

Insurance requirements include the following provisions:

Documentation of Insurance. City will not execute a Contract Agreement until it has received a complete set of all required documentation of insurance coverage. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. Consultant shall file with City:

- Certificate of Insurance, indicating companies acceptable to City, with a Best's Rating of no less than A:VII showing. The Certificate of Insurance must include the following reference: *Weed Fuel Mitigation Project*.
- Documentation of Best's rating acceptable to the City.
- Original endorsements effecting coverage for all policies required by this Agreement.
- Complete, certified copies of all required insurance policies, including endorsements affecting the coverage.

Coverage Amounts. Insurance coverage shall be at least in the following minimum amounts:

- Professional Liability Insurance: \$1,000,000 per occurrence, \$2,000,000 aggregate
- General Liability:
 - General Aggregate: \$2,000,000
 - Products Comp/Op Aggregate \$2,000,000
 - Personal & Advertising Injury \$1,000,000
 - Each Occurrence \$1,000,000
 - Fire Damage (any one fire) \$ 50,000
 - Medical Expense (any 1 person) \$ 5,000
- Workers' Compensation:
 - EL Each Accident \$1,000,000
 - EL Disease - Policy Limit \$1,000,000
 - EL Disease - Each Employee \$1,000,000
- Automobile Liability
 - Any vehicle, combined single limit \$1,000,000

Additional Insured Endorsements. The City, its City Council, Commissions, officers, and employees of Weed must be endorsed as an additional insured for each policy required herein, other than Professional Errors and Omissions and Worker's Compensation, for liability arising out of ongoing and completed operations by or on behalf of the Consultant. Consultant's insurance policies shall be primary as respects any claims related to or as the result of the Consultant's work. Any insurance, pooled coverage or

self-insurance maintained by the City, its elected or appointed officials, directors, officers, agents, employees, volunteers, or consultants shall be non-contributory. All endorsements shall be signed by a person authorized by the insurer to bind coverage on its behalf. General liability coverage can be provided using an endorsement to the Consultant's insurance at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10 and CG 20 37.

For further details on insurance requirements, the City of Weed may be contacted.

Limited Operational Periods: Work within project area may have periods where operations cannot be done due to species of concern or weather conditions. Current LOPs may be lifted with appropriate surveys completed to protocol.

Labor Compliance: Contractor agrees to be bound by the provisions of the California State Labor code.

License: Contractor must be licensed to perform work by the State of California. Evidence of relevant licenses may be requested.

Maps and Measurements: The maps are provided as Attachments. They are intended to show only the general size, shape, and location of the areas. If the maps conflict with the field marking, the field markings shall govern. Positions of features are approximate. The units have been determined by Global Positioning Systems (GPS) and/or Geographic Information Systems (GIS). If re-measurement of the acreage is desired by the contractor, notification shall be made upon written request. Requests for re-measurement shall be made within 10 days after work has been completed on the unit.

Rework and Re-inspection after Rework: If contract specifications are not met as determined by Project Manager, payment may not be made until the problem has been corrected, unless the Project Manager determines that a reduction in pay in lieu of rework is acceptable.

Safety: When Contractor's operations are in progress adjacent to or on all roads. Contractor shall furnish, install, and maintain all temporary traffic controls which provide the road user with adequate warning of hazardous or potentially hazardous conditions associated with Contractor's operations.

Protection of Improvements and Survey Monuments: The Contractor shall avoid any damage to improvements such as, but not limited to: trails, telephone lines, pipelines, structures, roads, fences, gates, utility poles, power lines, pedestals, survey markers or monuments, and survey witness trees. The contractor will be required to repair or pay fair market value to replace any damaged improvements.

CERTIFICATION OF COMPLIANCE: Contractor shall certify compliance with specific fire precautionary measures included in the attached Fire Plan. The certification shall be made prior to commencement of work and shall be updated if at any time during performance the conditions change.

Attachments

Appendix I

- Bid Form Attachment No. 1: Contractor Information

- Bid Form Attachment No. 2: Proposed Subcontractors
- Bid Form Attachment No. 3: Bid Schedule
- Bid Form Attachment No. 4: Project Questionnaire
- Bid Form Attachment No. 5: Work Plan
- Bid Form Attachment No. 6: Contractor Bid Scoring Sheet

Appendix II

- Exhibit A: Project Map
- Exhibit B: Fire Plan

Appendix I

BID FORM ATTACHMENT NO. 1: Contractor Information

General Information:

Company
Name: _____

Company
Address: _____

Contact
Name: _____

Phone: _____ Fax: _____

Email: _____ Federal ID
or SSN #: _____

Years in
Business: _____ License
Type and #: _____

References: Provide 3 references, with contact names and phone numbers for each reference.

1. (CONTACT NAME) _____ (PHONE) _____
(BUSINESS NAME) _____

2. (CONTACT NAME) _____ (PHONE) _____
(BUSINESS NAME) _____

3. (CONTACT NAME) _____ (PHONE) _____
(BUSINESS NAME) _____

Bid Validity

Please specify the length of time this bid is valid for (must be a minimum of 30 days).

Bid Information

Bidder agrees to accept as full payment the following total base bid price:

_____ dollars
(in words)

(in numerals)

In the event of a discrepancy, amount in words shall prevail.

The bidder hereby acknowledges that the total base bid price is based solely on the bidder's own estimate of costs and includes all applicable taxes, overheads, and profit.

Contractor

Signature _____

Additional bid Information: Please provide detailed information as outlined in the bid schedule below. Costs shown above should include all materials, labor, taxes, overheads, and profit, which must also be included in the following schedule.

BID FORM ATTACHMENT NO. 2: PROPOSED SUBCONTRACTORS

The BIDDER should submit with the Bid Form a listing of names and business addresses of subcontracting firms or businesses that will be awarded subcontractors for portions of Work as described above.

The Subcontractor list shall be completed and should include the following information:

1. Subcontractors, listing each subcontractor whose subcontract amount is more than 10 percent of the Contract price with whom the bidder, if awarded the Contract, will subcontract for performance.
2. The categories of work those subcontractors will perform on the Contract.

A bid will be considered non-responsive and will be rejected if the BIDDER does not correctly complete the Subcontract List contained herein and include this Proposed Subcontractor list with the Bid Form.

A. List of Subcontractors to be used

Subcontractor	Work	Dollar Amount	% of Total

BID FORM ATTACHMENT NO. 3: Bid Schedule

Task No.	DESCRIPTION (confirm based on plans and specifications)	QTY.	UNIT	UNIT PRICE	TOTAL
1.0	Hand Cut & Chip	142	ac		
2.0	Limbing	49	ac		
Total Bid Cost:					

Units: LS = Lump sum; ac = acre

Pay items Description:**1.0 Hand Cut & Chip**

The bid price for this item shall include all equipment, manpower, mobilization, insurance, and bonding to complete the work described in the specifications to treat this 142-acre area. Trees and vegetation will be cut and chipped within designated units according to project specifications.

2.0 Limbing

The bid price for this item shall include all equipment, manpower, mobilization, insurance, and bonding to complete the work described in the specifications to treat this 49-acre area. Retained conifer trees will be limbed up to 8ft height within designated units according to project specifications.

BID FORM ATTACHMENT NO. 4: PROJECT QUESTIONNAIRE

Please initial _____ if contractor has **direct previous experience** fulfilling labor compliance requirements, including, but not limited to, wage determinations, submission of payroll records, etc.

If no **direct** previous experience, please list below who will assist in meeting this requirement.
Please include contact information and experience.

BID FORM ATTACHMENT NO. 5: WORK PLAN

Please use the following space to describe in sufficient detail the work plan or methods you will employ to accomplish the project according to specifications. This will include a full description of how the project will meet the site requirements, safety and prevent damage to infrastructure. You may attach a written response to this packet if needed.

BID FORM ATTACHMENT NO. 6: Contractor Bid Scoring Sheet to be completed by City & SVRCD.
(Contractor does NOT fill out)

Contractor Bid Scoring Sheet			
Funding Source:	CAL FIRE		
Project Title:	Weed Fuel Mitigation – Hand Cut & Chip		
Bidder/Contractor:			
Total Bid Amount:			
	Labor Compliance Experience (direct experience or hired):	Y	N
	License(s)/experience necessary to perform project:	Y	N
	Provide local jobs:	Y	N
	Guarantee on services:	Y	N
Following requirements will be evaluated on the following scoring criteria:			
Scoring Criteria:	5= <i>Excellent</i>		
	3 = <i>Adequate</i>		
	0 = <i>Inadequate (cause for rejection of bid)</i>		
	Experience with similar projects & meeting project specifications:		
	Demonstrated understanding of project (workplan):		
	Ability to implement project within stipulated timeframe:		
	Ability to meet project objectives & address safety concerns:		

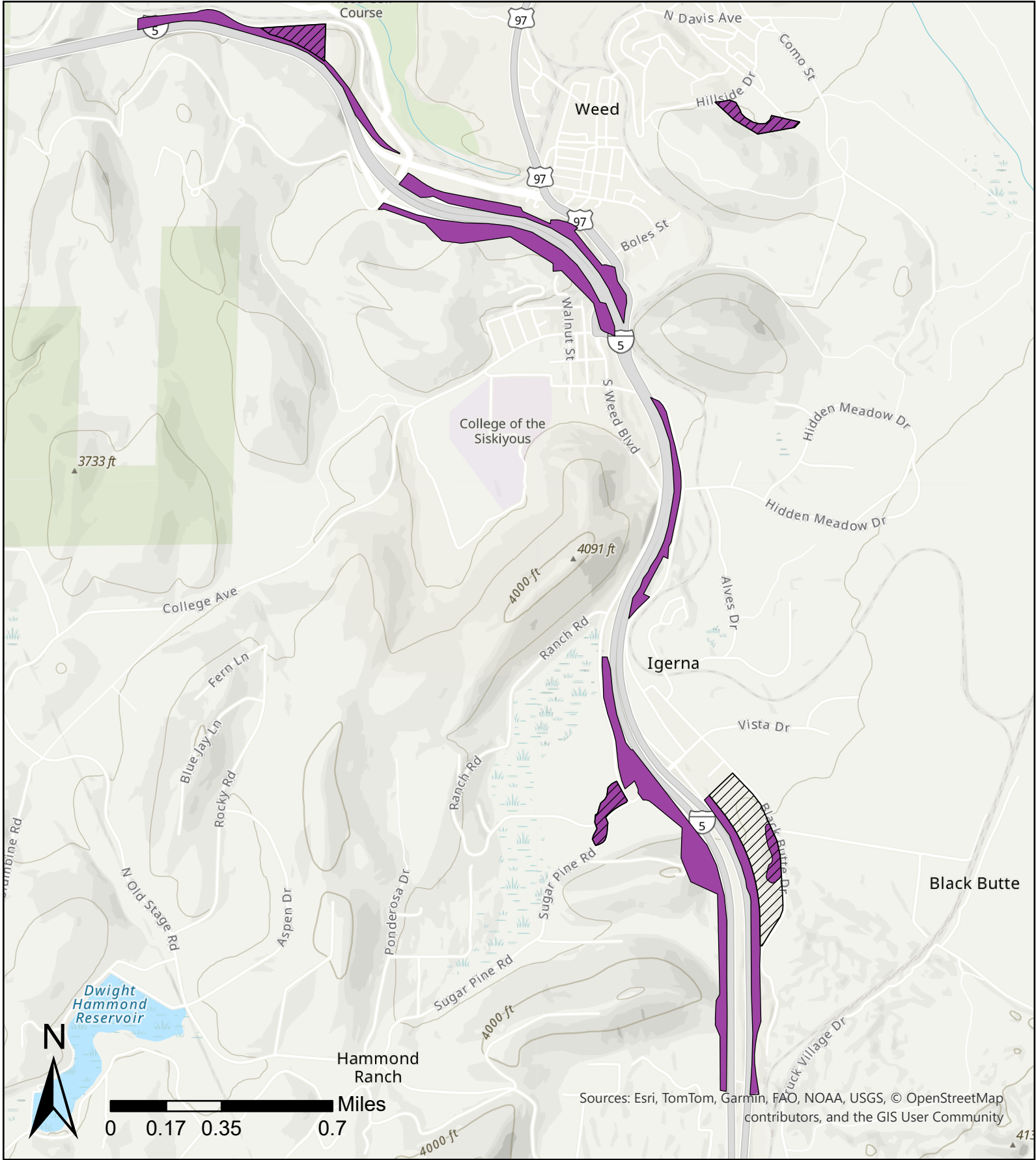
Attachments

Attachment A

Attached: Map of Project Area

Attachment B

Attached: Fire Plan



City of Weed

Fuel Mitigation Project

Hand Cut & Chip



- Hand Cut + Chip (142 ac)
- Limbing (49 ac)

FIRE PLAN FOR CONSTRUCTION AND SERVICE CONTRACTS

1. SCOPE:

The provisions set forth below outline the responsibility for fire prevention and suppression activities and establish a suppression plan for fires within the contract area. The contract area is delineated by map in the contract. The provisions set forth below also specify conditions under which contract activities will be curtailed or shut down.

2. RESPONSIBILITIES:

A. Contractor

- (1) Shall abide by the requirements of this Fire Plan.
- (2) Shall take all steps necessary to prevent his/her employees, subcontractors and their employees from setting fires not required in completion of the contract, shall be responsible for preventing the escape of fires set directly or indirectly as a result of contract operations, and shall extinguish all such fires which may escape.
- (3) Shall permit and assist in periodic testing and inspection of required fire equipment. Contractor shall certify compliance with specific fire precautionary measures in the fire plan, before beginning operations during Fire Precautionary Period and shall update such certification when operations change.

3. TOOLS AND EQUIPMENT:

The Contractor shall comply with the following requirements during the fire precautionary period, as defined by unit administering contracts:

The Fire Precautionary Period is set by the State of California which is April 1 through December 1 of any year.

A. Fire Tools and Equipment: Contractor shall meet minimum requirements of Section 4428 of the California Public Resources Code (C.P.R.C.). Fire tools kept at each operating landing shall be sufficient to equip all employees in the felling, yarding, loading, chipping, and material processing operations associated with each landing. All required fire tools shall be maintained in suitable and serviceable condition for fire fighting purposes.

Trucks, tractors, skidders, pickups and other similar mobile equipment shall be equipped with and carry at all times a size 0 or larger shovel with an overall length of not less than 46 inches and a 2-1/2 pound axe or larger with an overall length of not less than 28 inches.

B. Fire Extinguishers: Contractor shall equip each internal combustion chipper with a fire extinguisher for oil and grease fires (4-A:60-B:C).

All Fire Extinguishers shall be mounted, readily accessible, properly maintained and fully charged.

C. Spark Arresters and Mufflers: Contractor shall equip each operating tractor and any other internal combustion engine with a spark arrester, except for motor vehicles equipped with a maintained muffler as defined in C.P.R.C. Section 4442 or tractors with exhaust-operated turbochargers. Spark Arresters shall be a model tested and approved as shown in the National Wildfire Coordinating Group Spark Arrester Guide, Volumes 1 and 2, and shall be maintained in good operating condition. Every motor vehicle subject to registration shall at all times be equipped with an adequate exhaust system meeting the requirements of the California Vehicle Code.

D. Power Saws: Each power saw shall be equipped with a spark arrester approved according to C.P.R.C. Section 4442 or 4443 and shall be maintained in effective working order. An Underwriters Laboratories (UL) approved fire extinguisher containing a minimum 14 ounces of fire retardant shall be kept with each operating power saw. In addition, a size 0 or larger shovel with an overall length of

not less than 38 inches shall be kept with each gas can but not more than 300 feet from each power saw when used off cleared landing areas.

4. **GENERAL**

- A. **State Law:** In addition to the requirements in this Fire Plan, the Contractor shall comply with all applicable laws of the State of California. In particular, see **California Public Resource Codes**.
- B. **Smoking:** Smoking shall not be permitted during fire season, except in a barren area or in an area cleared to mineral soil at least three feet in diameter. The Contractor shall sign designated smoking areas. Contractor shall post signs regarding smoking and fire rules in conspicuous places for all employees to see. Contractor's supervisory personnel shall require compliance with these rules. Under no circumstances shall smoking be permitted during fire season while employees are operating light or heavy equipment or walking or working in grass and woodlands.
- C. **Storage and Parking Areas.** Equipment service areas, parking areas, and gas and oil storage areas shall be cleared of all flammable material for a radius of at least 10 feet unless otherwise specified by local administrative unit. Small mobile or stationary internal combustion engine sites shall be cleared of flammable material for a slope distance of at least 10 feet from such engine.
- F. **Reporting Fires:** As soon as feasible but no later than 15 minutes after initial discovery, Contractor shall notify 911 emergency services of any fires on Contract Area or along roads used by Contractor. Contractor's employees shall report all fires as soon as possible.

When reporting a fire, provide the following information:

- Your Name
- Call back telephone number
- Project Name
- Location: Legal description (Township, Range, Section); and Descriptive location (Reference point)
- Fire Information: Including Acres, Rate of Spread and Wind Conditions.