



SHASTA VALLEY
RESOURCE CONSERVATION DISTRICT

SHASTA VALLEY RESOURCE CONSERVATION DISTRICT

Siskiyou County, California

MINUTES

Summarized **MINUTES** from the Board of Directors' Regular monthly meeting of the Shasta Valley Resource Conservation District, in Yreka, California, on Wednesday, August 20, 2025.

This meeting was conducted as a live in-person meeting with remote access for those who wished to attend via Zoom. The location for the meeting was the Shasta Valley Resource Conservation District Conference Room, 215 Executive Court, Suite A, Yreka, CA.

Directors Present: Mike Luiz, Ryan Walker, Bill Hirt

Directors Absent: Jay Perkins

Associate Directors: None

Staff Present: Rod Dowse, Alisa Scholberg, contract bookkeeper, Renee Main, Michael McGill

Guests: Jim Patterson, NRCS District Conservationist

Call to Order

After a quorum was established, the meeting was called to order at 6:32 pm by Chairman Walker.

Review and Approval of Agenda

The agenda was approved by common consent.

Introductions None needed.

Public Comment: None.

Presentations: None

Approval of Minutes

Walker presented the Minutes for approval. **ACTION:** Approve Minutes for July 2025. **MOTION: Luiz SECOND: Hirt.. Approved by Voice Vote: AYES:** Walker, Luiz, Hirt **Noes:** None **Abstentions:** None **Motion Approved**

Financial Report:

Scholberg presented the Financial Report for discussion and approval. The bank balance is \$483,574.69 in Banner, \$959,206.57 in CA Class of which \$439,108.64 is restricted. The Total Assets are \$2,011,712.56 of which \$405,316.15 is Accts Receivable. Total Liabilities are \$654,562.76 of which \$580,730.33 is Accts Payable.

ACTION: Approve Financial Report for July 2025. **MOTION: Hirt SECOND: Luiz Approved by Voice Vote: AYES:** Walker, Luiz, Hirt, **Noes:** None **Abstentions:** None **Motion Carried.**

Ratify Payroll

Scholberg reviewed the payroll with the Board for **July 2025 in the amount of \$48,691.32**. **ACTION:** Approve Payroll. **MOTION: Luiz SECOND: Hirt Approved by Voice Vote: AYES:** Walker, Luiz, Hirt, **NOES:** None; **ABSTENTIONS:** None. **Motion Approved.**

Approval of Bills

Scholberg presented the July bills for review and approval. Warrants for **\$428,858.33**, were submitted for approval. **ACTION:** Approve Bills for Payment. **MOTION: Luiz SECOND:Hirt Approved by Voice Vote: AYES:** Walker, Luiz, Hirt, **NOES:** None; **ABSTENTIONS:** None. **Motion Approved.**

Overhead:	\$18,323.73
US Bank	7,006.85
Banner Bk CC	410.88
Alisa Scholberg Bkkpg	3,575.00
Cal Ore Com	114.00
Streamline	68.00
Mountaineer IT	1,166.00
Principal	567.84
Blue Shield	4,490.61
SDRMA	924.55

Grant Invoices:	\$410,534.60
Andrea Claassen	1,100.12
Andrea Claassen	264.50
Clere, Inc.	6,655.00
David's Eng	770.25
J Cota	8,400.00
Jefferson Resource	2,130.10
Jefferson Resource	813.22
Jefferson Resource	13,569.89
Jefferson Resource	191,695.08
Jefferson Resource	596.22
Jefferson Resource	10,096.27
Jefferson Resource	9,680.00
Jefferson Resource	24,292.02
Jefferson Resource	306.25
Jefferson Resource	175.00
Jefferson Resource	2,667.08
Jefferson Resource	2,416.42
Quercus Consultants	1,530.00
Salmon River Restoration	49,319.78
Siskiyou Shasta Tree	30,000.00
Siskiyou Shasta Tree	16,000.00
Siskiyou Shasta Tree	8,500.00
Watershed Research	7,500.00
Abraham Leya	110.00
JCota	14,000.00
Quentin Arnold	7,947.40

Budget Transfers: None
Approval of Donations Received: None
Correspondence: None

Business – Discussion and Possible Action

8.1- Discussion and possible action: Board letters to NRCS RE Office Space. Dowse presented a letter to NRCS regarding the office space design. Board to review letter for approval.

ACTION: No action needed, Board approves letter.

8.2- Discussion and possible action: Osgood Fuel Break Contractor bid review and reward. McGill presented the bids for the Osgood Fuel Break. McGill recommends for Task 1 CLT logging, Task 2 Juan Cota, and Task 3 CLT logging.

ACTION: Award Task 1 & 3 to CLT Logging, Task 2 to Juan Cota **MOTION: Hirt SECOND: Luiz Approved by Voice Vote: AYES:** Walker, Luiz, Hirt, **Noes:** None **Abstentions:** None **Motion Carried.**

8.3-Discussion and possible action: Consider alternate date for September board meeting. Dowse presented alternate date for the September board meeting. Discussion of dates, Dowse will contact Perkins for dates that work and will move date.

Staff and Project Reports

McGill presented that Osgood will begin treatment this fall. City of Weed project was submitted under the Govenor’s suspension this week. Grizzly Corps fellows interviews to begin. Mastication and spraying on the Highway 89 in McCloud to finish that project. Juniper Removal project in Lake Shastina has paperwork to sign and will begin treatments next year. Miller Mountain project is wrapping up. Defensible Space is moving into Group 5 and Group 3 is wrapping up. Mountain Post Fire treatment of spraying and mastication.

Dowse presented that we have a new copier/printer/scanner installed and working. Working on document draft to Western Shasta. Interviews for Project manager for water monitoring are under way. Interview for forestry position was held.

Other Agency/Group Reports:

Patterson gave an NRCS report. After the 1st of the year, USDA budget will be reviewed. Scott River Watershed Council has a NFWF grant with NRCS to give technical assistance to NRCS.

Closed Session: None

Meeting Adjourned –

The meeting was adjourned at 7:39 pm by Chairman Walker.

Next Meeting: To be determined

Future Agenda Items:

Minutes submitted by Renee Main on August 25, 2025.

Minutes approved as typed as corrected.



September 17, 2025

Chairman

Date



September

17, 2025

District Administrator

Date