



## SHASTA VALLEY RESOURCE CONSERVATION DISTRICT

Siskiyou County, California

Summarized **MINUTES** from Board of Directors' Regular monthly meeting of Shasta Valley Resource Conservation District, Yreka, California, on Wednesday, June 15<sup>th</sup>, 2022.

Directors Present: Bill Hirt, Ryan Walker, Mike Duchi, Mike Luiz

Directors Absent: Zach Salvestro

Associate Directors: None

Staff Present: Ethan Brown, Ayn Perry, Rod Dowse, Lyndsey Lascheck,

Guests in attendance: Alisa Scholberg (contract book keeper);

This meeting was conducted as a hybrid in-person/remote meeting. The location for the meeting was the Siskiyou Economic Development Council conference room, 1512 S. Oregon Street; Yreka, CA.

### **Call to Order**

After a quorum was established, the meeting was called to order at 6:31 pm by Chair Walker. He welcomed our new board member, Mike Luiz to the meeting.

### **Review and Approval of Agenda**

The agenda was reviewed and one item was added: 6.1 Budget Amendment was added. The agenda was approved by common consent.

**Introductions** None needed

**Public Comment:** None.

**Presentation** None

### **Approval of Minutes**

***ACTION:*** Approve Minutes for May 11th, 2022. ***MOTION:*** Hirt, ***SECOND:*** Duchi, ***Approved by Voice Vote:*** ***AYES:*** Duchi, Hirt, Walker, Luiz. ***Noes:*** None ***Abstentions:*** None ***Motion Approved***

### **Financial Report**

Scholberg presented the SVRCD Financial Report for review and action. She reported that as of June 15, 2022, the SVRCD has Accounts Receivable of 427,846.95. Assets of 783,832.21, Liabilities of 339,940.54, Net Income of 477,136.03 and 268,939.39 in Banner Bank (included in Assets).

***ACTION:*** Approve Financial Report. ***MOTION:*** Duchi; ***SECOND:*** Hirt; ***Approved by Voice Vote:*** ***AYES:*** Duchi, Hirt, Walker, Luiz, ***NOES:*** None; ***ABSTENTIONS:*** None. ***Motion Approved.***

### **Ratify Payroll**

Scholberg reviewed the payroll for May. ***ACTION:*** Approve Payroll. ***MOTION:*** Hirt, ***SECOND:*** Duchi, ***Approved by Voice Vote:*** ***AYES:*** Duchi, Walker, Hirt, Luiz, ***NOES:*** None; ***ABSTENTIONS:*** None. ***Motion Approved.***

### **Approval of Bills**

Scholberg presented the May bills for review and approval.

Warrants for \$40,983.01 submitted for approval.

**ACTION:** Approve Bills for Payment. **MOTION:** Duchi, **SECOND:** Hirt; **Approved by Voice Vote:** **AYES:** Duchi, Walker, Hirt, Luiz, **NOES:** None; **ABSTENTIONS:** None. **Motion Approved.**

<b>Overhead:</b>	<b>\$18,516.87</b>
US Bank	\$4,126.67
US Bank	\$680.73
Alisa Scholberg Bkkpg	\$2,150.00
Cal Ore Comm	\$104.00
Streamline	\$10.00
Snowcrest	\$69.89
SDRMA-Comp	\$3,131.82
SDRMA-Liab Ins	\$7,868.76
Humm House	\$375.00

<b>Grant Invoices:</b>	<b>\$20,044.12</b>
Quercus Cons	\$3,600.00
Quercus Cons	\$8,644.12
Cascade Stream Sol	\$7,800.00

**Employee Reimbursements: \$2,422.02**

**Budget Transfers:** None

**Approval of Donations Received:** None

**Correspondence:** None

### **Business – Discussion and Possible Action**

6.1 -- Budget Amendment: Discuss and approve a budget amendment.

Dowse presented a 2021-2022 budget amendment and recommended that it be adopted. This will allow the budget to be increased by \$90,000 to line up more accurately with our expenses for the fiscal year 2021-2022.

**ACTION:** Approve Budget Amendment for 2021-2022. **MOTION:** Hirt, **SECOND:** Duchi; **Approved by Voice Vote:** **AYES:** Duchi, Walker, Hirt, Luiz. **NOES:** None; **ABSTENTIONS:** None. **Motion Approved.**

6.2 -- Long Range Plan – Brief discussion on status and possible edits still needed. The idea of a fall retreat was mentioned to give new board members a deeper understanding of our work. The LRP will be brought back for July with edits and refinements.

6.3 -- Review Draft 2022 – 23 SVRCD Budget - Tabled

### **Staff and Project Reports**

Lascheck reported on forestry projects. Highlights included from the (attached) spreadsheet the Azalea Project along I5 near Dunsmuir is almost complete; the long-awaited Craggy Project will start next week; and additional staff is needed to manage our current workload. There will be an outreach opportunity at the Gold Rush Days on June 18<sup>th</sup>. Delphine will work with Ore-Cal R C&D to educate citizens on the Yreka Fuel Break Project which is very visible from town. Janine Siatkowski has resigned.

Brown reported on additional funding from the NCWQCB for PCR project augmentation as well as possible new funding opportunities from CalTrans through the WB. Monitoring and fee for service work in the field are ongoing and take up much time during summer months. He is looking at replacement of our DO sensors with another type (Onset to Hobo). This will reduce maintenance costs in the long run. Dowse reported on administrative progress on a new logo, and improvements to our internet service and hosting.

**Board Reports:** None

**Agency Reports:** None

**Closed Session** Personnel resumes, discussion and reviews. The Board entered closed session at 7:20.

Closed Session was ended at 7:40. Decisions made here: Board discussed and reviewed three resumes recommended for SVRCD position offers by Dowse.

**ACTION:** Approve Dowse to fill the three proposed positions. **MOTION:** Hirt, **SECOND:** Duchi; **Approved by Voice Vote: AYES:** Duchi, Walker, Hirt. **NOES:** Luiz; **ABSTENTIONS:** None. **Motion Approved.**

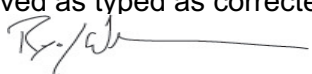

**Meeting Adjourned –**

The meeting was adjourned at 7:41 by Chairman Walker.

**Agenda Items Pending, Held Over:**

- Long Range Plan
- Update DATA and RECORDS Policies

Minutes submitted by Ayn Perry on 6/16/2022

Minutes approved as typed as corrected. 
Chairman
July 20, 2022
Date

District Administrator