



SHASTA VALLEY
RESOURCE CONSERVATION DISTRICT

SHASTA VALLEY RESOURCE CONSERVATION DISTRICT

Siskiyou County, California

MINUTES

Summarized **MINUTES** from the Board of Directors' Regular monthly meeting of the Shasta Valley Resource Conservation District, in Yreka, California, on Wednesday, September 17, 2025.

This meeting was conducted as a live in-person meeting with remote access for those who wished to attend via Zoom. The location for the meeting was the Shasta Valley Resource Conservation District Conference Room, 215 Executive Court, Suite A, Yreka, CA.

Directors Present: Jay Perkins, Mike Luiz, Ryan Walker, Bill Hirt

Directors Absent:

Associate Directors: None

Staff Present: Rod Dowse, Alisa Scholberg, contract bookkeeper, Renee Main, Anna Froelich, Dan Blessing, Candi Rivera

Guests: Jim Patterson, NRCS District Conservationist

Call to Order

After a quorum was established, the meeting was called to order at 6:34 pm by Chairman Ryan Walker

Review and Approval of Agenda

The agenda was approved by common consent.

Introductions None needed.

Public Comment: None.

Presentations: None

Approval of Minutes

Walker presented the Minutes for approval. **ACTION:** Approve Minutes for August 2025 **MOTION: Hirt**
SECOND: Luiz. Approved by Voice Vote: AYES: Walker, Perkins, Luiz, Hirt **Noes:** None **Abstentions:** None
Motion Approved

Financial Report:

Scholberg presented the Financial Report for discussion and approval. The bank balance is \$1,467,605.94 which has \$380,004.50 restricted for 23-WC01 and \$962,660.80 in CA Class. The total assets are \$2,105,835.58 which has \$1,467,605.94 in banks and \$474,614.49 in Accts Receivable. The total liabilities are \$717,122.61 which includes \$649,948.34 in Accts Payable. **ACTION:** Approve Financial Report for August **MOTION: Perkins**
SECOND: Luiz Approved by Voice Vote: AYES: Walker, Perkins, Luiz, Hirt, **Noes:** None **Abstentions:** None
Motion Carried.

Ratify Payroll

Scholberg reviewed the payroll with the Board for August 2025 in the amount of \$39,120.47. **ACTION:** Approve Payroll. **MOTION:** Luiz **SECOND** Perkins **Approved by Voice Vote: AYES:** Walker, Perkins, Luiz, Hirt, **NOES:** None; **ABSTENTIONS:** None. **Motion Approved.**

Approval of Bills

Scholberg presented the August bills for review and approval. Warrants for **\$184,368.07**, were submitted for approval. **ACTION:** Approve Bills for Payment. **MOTION: Hirt SECOND:** Perkins **Approved by Voice Vote: AYES:** Walker, Perkins, Luiz, Hirt, **NOES:** None; **ABSTENTIONS:** None. **Motion Approved.**

Overhead:	\$14,507.71
US Bank	4,695.20
Banner Bk CC	445.66
Alisa Scholberg Bkkg	2,575.00
Cal Ore	209.00
Streamline	68.00
Mountaineer IT	1,238.00
Principal	567.84
Blue Shield	4,490.61
Pacific Office Automation	18.49
Pacific Office Automation	18.49
Pacific Office Automation	181.42
Grant Invoices:	\$167,860.36
Andrea Claassen	103.50
Andrea Claassen	2,089.57
Cloud Forest Ins	7,067.89INAL
Conner Bros	24,000.00
David's Eng	2,682.75
Educational Services	3,337.93
JCota Forestry	8,500.00
JCota Forestry	9,900.00
JCota Forestry	7,600.00
Jefferson Resource	2,416.42
Larry Walker Assoc	2,935.80
Pure Siskiyou	200.00
Regenerative Forest	19,712.50
Rope Runners Tree	6,100.00
Rope Runners Tree	7,570.00
Rope Runners Tree	10,000.00
Siskiyou Shasta Tre	33,000.00
Watershed Research	17,850.00
Topo Collective	2,145.00
Tru Norcal	600.00
Tru Norcal	999.00
Tru Norcal	400.00
Tru Norcal	650.00

Budget Transfers: None

Approval of Donations Received: None
Correspondence: None

Business – Discussion and Possible Action

9.1- Discussion, review and action- West Mt. Shasta Defensible Space Group 5 Bid review and award.

Froelich presented the Group 5 bids. Recommendation is for Group 5A to be awarded to Mountain Thunder Tree Services for 3 houses and for Group 5B to be awarded as follows: Task 1-Siskiyou –Shasta Tree Pros, Task 2 & 3 (Task 4 on one house) to J. Cota Forestry, Task 4 (on 3 houses) to Landscape Upkeep, and Task 5 to TruNorCal Services on all 4 houses.

ACTION: Award bids per recommendation MOTION: Luiz SECOND: Perkins Approved by Voice Vote: AYES: Walker, Perkins, Luiz, Hirt, **Noes:** None **Abstentions:** None **Motion Carried.**

9.2- Review items for future discussion and future action: The Northeast CA Forest Biomass Authority. Dowse presented on the Northeast CA Forest Biomass Authority as an option for the SVRCD to join. No action was taken.

9.3- Discussion-Consider alternate date for November board meeting. Dowse presented options for dates for the November board meeting. Date of November 17, 2025, Time TBD.

Staff and Project Reports

Blessing presented the Craggy II project treatments to started. Contractor having trouble selling the logs. Culvert replacements finished on Horse Creek. A new project to manage woody treatments near Horse Creek through the National Wildlife Turkey Foundation on forest service land. W. Mt Shasta Phase II working on Luginbuhl with the SLT to start work. Osgood tethered mastication treatment has started, handwork has started and almost finished. Kilgore to file CEQA soon so contracts can be put out. McKinley-Scott contracts are out to bid. Working with NRCS tech assist for inspections. Weed FD lead agency project had approval for the Executive Order for CEQA through the Govenor's office is moving forward.

Froelich presented on W. Mt Shasta Defensible Space. Nine are in progress presently with a total of 27 homes completed. Second advance was approved through CalOES. Goal to complete as many houses in Group 5 before bad weather hits.

Dowse presented that staff completed Wilderness First Aid training. Meamber Fish Screen project is on pause. New staff, Allen LaGrange started in the Project Manager for Water Quality and Ag lands. A new program manager for Forestry to start near the end of September. Two Grizzly Corps Fellows to begin this fall as well.

Other Agency/Group Reports:

Patterson gave an NRCS report. NRCS technical assistance program that SVRCD is helping with, has helped with inspections. No news on the lease between NRCS and SVRCD. November 21st is last day for public to apply for all NRCS programs.



Meeting Adjourned –

The meeting was adjourned at 7:35 pm by Chairman Walker.

Next Meeting: October 15, 2025

Future Agenda Items:

Minutes submitted by Renee Main on September 22, 2025.

Minutes approved as typed as corrected.	
	October 15, 2025
Chairman	Date
	October 15, 2025
District Administrator	Date