



SHASTA VALLEY
RESOURCE CONSERVATION DISTRICT

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Siskiyou County, California

MINUTES

Summarized **MINUTES** from the Board of Directors' Regular monthly meeting of the Shasta Valley Resource Conservation District, in Yreka, California, on Wednesday, July 16, 2025.

This meeting was conducted as a live in-person meeting with remote access for those who wished to attend via Zoom. The location for the meeting was the Shasta Valley Resource Conservation District Conference Room, 215 Executive Court, Suite A, Yreka, CA.

Directors Present: Mike Luiz, Ryan Walker, Bill Hirt

Directors Absent: Jay Perkins

Associate Directors: None

Staff Present: Rod Dowse, Alisa Scholberg, contract bookkeeper, Renee Main, Dan Blessing, Anna Froelich, Ayn Perry, Tenaya Bearmar

Guests: Jim Patterson, NRCS District Conservationist

Call to Order

After a quorum was established, the meeting was called to order at 6:34pm by Chairman Walker.

Review and Approval of Agenda

The agenda to amend and add 7.5 action item of awarding Vesa Bluff Craggy II contractor award. The amended agenda was approved by common consent.

Introductions: None needed.

Public Comment: None.

Presentations: None

Approval of Minutes

Walker presented the Minutes for approval. **ACTION:** Approve Minutes for June 2025. **MOTION: Hirt SECOND: Luiz. Approved by Voice Vote: AYES:** Walker, Luiz, Hirt **Noes:** None **Abstentions:** None **Motion Approved**

Financial Report:

Scholberg presented the Financial Report for discussion and approval. The bank balance is \$795,259.39 in Banner Bank of which \$390,170.45 is restricted and \$880,814.26 in CA Class of which \$276,358.72 is restricted for 23-FM02 WMS Defensible Space. The total Assets are \$2,400,367.22 of which \$600,243.92 is Accounts Receivable. The total Liabilities are \$1,150,355.96 of which \$1,038,432.55 is Accounts Payable. **ACTION:** Approve Financial Report for June 2025 **MOTION: Luiz SECOND: Hirt Approved by Voice Vote: AYES:** Walker, Luiz, Hirt, **Noes:** None **Abstentions:** None **Motion Carried.**

Ratify Payroll

Scholberg reviewed the payroll with the Board for June 2025 in the amount of **\$44,924.34**. **ACTION:** Approve Payroll. **MOTION:** Hirt **SECOND:** Luiz **Approved by Voice Vote: AYES:** Walker, Luiz, Hirt, **NOES:** None; **ABSTENTIONS:** None. **Motion Approved.**

Approval of Bills

Scholberg presented the June bills for review and approval. Warrants for \$468,959.26, were submitted for approval. **ACTION:** Approve Bills for Payment. **MOTION:** Luiz **SECOND:** Hirt **Approved by Voice Vote: AYES:** Walker, Luiz, Hirt, **NOES:** None; **ABSTENTIONS:** None. **Motion Approved.**

Overhead:	\$13,509.78
US Bank	1,941.03
Banner Bk Gas Card	546.17
Alisa Scholberg Bkkpg	3,928.28
Cal Ore Com	109.00
Streamline	65.00
Mountaineer IT	1,166.00
Principal	567.84
Blue Shield	4,612.46
Anna Parry	574.00

Grant Invoices:	\$454,449.38
Brian Valdez	930.00
Clere, Inc.	4,812.50
Cloud Forest Institute	8,725.63
Conner Brothers	48,000.00
David's Engineering	3,447.50
Erickson Construction	2,000.00
FWS Forestry	203,311.71
J Cota Forestry	7,000.00
Liberty Lumberjack	30,400.00
Liberty Lumberjack	12,000.00
Liberty Lumberjack	22,000.00
Liberty Lumberjack	550.00
Liberty Lumberjack	54,800.00
Mid Klamath Watershed	18,411.94
Quercus Consultants	1,120.00
Quercus Consultants	4,005.00
Regenerative Forest Sol	22,500.00
Spatial Informatics	533.00
Watershed Research	3,140.00
Siskiyou Economic Dev	5,000.00
Andrea Claassen	299.00
Andrea Claassen	561.53
Andrea Claassen	1,381.67
David Vann	520.00

Budget Transfers: None
Approval of Donations Received: None
Correspondence: None

Business – Discussion and Possible Action

7.1- Discussion and Possible Action: Award group contractors for the W. Mt. Shasta Defensible Space group 4 homes. Froelich presented the contractor bids for Group 4. There were four contractors that bid for the nine homes. Froelich recommends J. Cota for task 2 and 4 and Rope Runners for task 1,3, and 5. **ACTION:** Award contractors per recommendation. **MOTION: Hirt SECOND: Luiz Approved by Voice Vote: AYES:** Walker, Luiz, Hirt, **Noes:** None **Abstentions:** None **Motion Carried.**

7.2- Discussion and Possible Action: SVRCD Electronic Payment Policy. Dowse presented a policy checklist for the electronic payment policy. **ACTION:** Approve SVRCD Electronic Payment Policy checklist. **MOTION: Luiz SECOND: Hirt. Approved by Voice Vote: AYES:** Walker, Luiz, Hirt, **Noes:** None **Abstentions:** None **Motion Carried.**

7.3- Discussion and Possible Action: Resolution 25-10 Shasta Valley Tailwater Planning Phase II. Dowse presented phase II of the Shasta Valley Tailwater Planning grant. CalTRANS has funds for tailwater monitoring to continue the planning and design for tailwaters in the Shasta Valley. **ACTION:** Approve Phase II of the Shasta Valley Tailwater Planning grant. **MOTION: Hirt SECOND: Luiz Approved by Voice Vote: AYES:** Walker, Luiz, Hirt, **Noes:** None **Abstentions:** None **Motion Carried.**

7.4 Discussion and Possible Action: SVRCD Budget 2025-2026. Dowse presented the SVRCD Budget for 2025-2026. **ACTION:** Approve SVRCD Budget 2025-2026. **MOTION: Luiz SECOND: Hirt Approved by Voice Vote: AYES:** Walker, Luiz, Hirt, **Noes:** None **Abstentions:** None **Motion Carried.**

7.5 Discussion and Possible Action: Award Vesa Bluff contractors. Blessing presented the contractor bids for the Vesa Bluff on the Craggy II grant. Blessing recommends Sierra Land Management. **ACTION: Award contractor per recommendation MOTION: Luiz SECOND: Hirt Approved by Voice Vote: AYES:** Walker, Luiz, Hirt, **Noes:** None **Abstentions:** None **Motion Carried.**

Staff and Project Reports

Froelich presented that 16 homes have been completed in the W. Mt Shasta Defensible Space project. Contractors are currently working on group three and awards for group 4.

Perry presented permits to be issued on the Meamber Project. Received stockwater grant for NOVY property.

Blessing presented that forestry projects are moving forward. Moving forward with the Executive Order for CEQA suspension on the Weed FD Lead Agency project.

Main presented botanical surveys on LWA project and W. Mt Shasta Resiliency project. Shannon Mason to complete the wildlife survey on the W. Mt Shasta Resiliency project by the end of July. To file the Exemption for W. Mt Shasta Resiliency in August.

Bearmar presented that monitoring training of staff is taking place over multiple projects.

Other Agency/Group Reports:

Patterson gave an NRCS report. Staff focusing on applications for Predator offering for grey wolves including invisible fences. TMDL technical advisory committee met to discuss allocation of funds. Forestry support for the CARCD grant and SVRCD to assist. Lease agreement update that the lease extended to June 2026.

Closed Session: None OR Started closed session pm.

Discussion and Action:

Closed Session: Finished closed session pm.

Meeting Adjourned –

The meeting was adjourned at 8:08 pm by Chairman Walker.

Next Meeting: August 20,2025

Future Agenda Items:

Board approval letter for NRCS and SVRCD to be in charge of GSA lease agreements.

Minutes submitted by Renee Main on July 21, 2025.

Minutes approved as typed as corrected.



Chairman

August 20, 2025
Date



District Administrator

August 20, 2025
Date