



SHASTA VALLEY RESOURCE CONSERVATION DISTRICT

Siskiyou County, California

MINUTES

Summarized **MINUTES** from the Board of Directors' Regular monthly meeting of the Shasta Valley Resource Conservation District, in Yreka, California, on Wednesday, October 18th, 2023.

This meeting was conducted as a live in-person meeting with remote access for those who wished to attend via Zoom. The location for the meeting was the Siskiyou Economic Development Council conference room, 1512 S. Oregon Street; Yreka, CA.

Directors Present: Ryan Walker, Jay Perkins, Mike Luiz, Bil Hirt

Directors Absent: Zach Salvestro

Associate Directors: None

Staff Present, Michael McGill, Ayn Perry, Rod Dowse, Dan Blessing, Anna Freitas

Guests: Alisa Scholberg, contract bookkeeper.

Call to Order

After a quorum was established, the meeting was called to order at 6:35 pm by Chair Walker.

Review and Approval of Agenda

The agenda was approved by common consent after some additions/adjustments.

Introductions None needed.

Public Comment: None.

Presentation: None

Approval of Minutes

Walker presented the Minutes for approval. **ACTION:** Approve Minutes for September 20th, 2023. **MOTION:** Perkins; **SECOND:** Luiz, **Approved by Voice Vote: AYES:** Walker, Perkins, Luiz, Hirt, **Noes:** None **Abstentions:** None **Motion Approved**

Financial Report:

Scholberg presented the Financial Report for discussion and approval. The bank balance is \$288,435.61. Total Assets are \$860,047.61 which includes \$390,588.54 in Accounts Receivable. Total Liabilities are \$277,166.68 which includes \$268,026.26 in Accounts Payable. **ACTION:** Approve Financial Report for October 2023.

MOTION: Luiz, **SECOND:** Hirt, **Approved by Voice Vote: AYES:** Walker, Perkins, Luiz, Hirt, **Noes:** None **Abstentions:** None **Motion Approved**

Ratify Payroll

Scholberg reviewed the payroll with the Board for September 2023 in the amount of \$24,928.46. **ACTION:** Approve Payroll. **MOTION:** Hirt, **SECOND:** Luiz. **Approved by Voice Vote: AYES:** Walker, Perkins, Hirt, Luiz, **NOES:** None; **ABSTENTIONS:** None. **Motion Approved.**

Approval of Bills

Scholberg presented the September bills for review and approval. Warrants for \$128,793.35, were submitted for approval. **ACTION:** Approve Bills for Payment. **MOTION:** Luiz, **SECOND:** Hirt, **Approved by Voice Vote: AYES:** Walker, Perkins, Luiz, Hirt, **NOES:** None; **ABSTENTIONS:** None. **Motion Approved.**

Overhead:	\$5,785.23
US Bank	\$1,014.02
US Bank	\$151.51
Alisa Scholberg Bkpg	\$2,125.00
Cal Ore Comm	\$105.61
Streamline	\$18.00
Jose Alberola	\$30.00
Jonathan Theodore	\$30.00
Mountaineer IT	\$950.00
Principal	\$194.34
Blue Shield of CA	\$1,068.97
Jose Alberola	\$97.78

Grant Invoices:	\$123,008.12
Cascade Stream	\$6,500.00
Mountaineer IT	\$99.99
State Water Resource	\$323.00
UC Regents	\$10,000.00
County of Sisk. Ag	\$16,398.02
Quercus Consultants	\$6,030.28
Quercus Consultants	\$3,041.03
Siskiyou Plumbing	\$18,400.00
Oregon State Unvi.	\$62,215.80

Budget Transfers: None
Approval of Donations Received: None
Correspondence: None

Business – Discussion and Possible Action

10.1 2023-2024 SVRCD Budget review, discussion and consider for approval. Dowse led a discussion on the budget and general budget assumptions and processes. **ACTION:** Approve **Resolution 23-011** to accept the 2023-2024 Budget. **MOTION:** Hirt, **SECOND:** Luiz, **Approved by Voice Vote: AYES:** Walker, Perkins, Luiz, Hirt, **NOES:** None; **ABSTENTIONS:** None. **Motion Approved.**

10.2 Wildfire Fuels Grant – tabled

10.3 Select a contractor for the Kilgore Hills, Spencer Ranch project. Blessing led a discussion and recommended selection of Buck Mason Contracting. This is a CalFire Technical Assistance 2023 grant to remove 170 acres of brush on the Spencer Ranch in Scott Valley. **ACTION:** Approve Buck Mason Contracting for the Kilgore Hills CalFire grant award based on SVRCD best practices bid selection. **MOTION:** Perkins, **SECOND:** Hirt, **Approved by Voice Vote: AYES:** Walker, Perkins, Luiz, Hirt, **NOES:** None; **ABSTENTIONS:** None. **Motion Approved.**

10.4 Biomass Joint Powers Agreement (JPA) Proposal. Dowse discussed a possible JPA for biomass opportunity. The JPA would increase capacity for biomass in Siskiyou County through a JPA between several RCDs in Northern California. An informational presentation to the Board is planned for our November meeting.

Staff and Project Reports

Blessing reported on forestry projects including West Mt. Shasta, CalOES, and various other projects. Grizzly Corps member Jose Alberola is assisting with our Horse Creek culvert replacement project. SVRCD is working with Siskiyou County on post fire treatments including possible spraying.

Dowse reported that the annual audit is finishing up with Smith and Newell. We are in good shape in that department. Decals, hats and vehicle magnets are coming to identify SVRCD staff in the field.

Perry reported for Brown that various pending grants are still being negotiated in the contracting phases. These include CDFW for Huseman Planning, and WCB, NFWF (NRCS) for NRZ implementation. Monitoring Reports are almost complete. We will be leaving some equipment in the river over the winter to collect temperature and DO data. Spawning chinook are visible in the river. A riparian workday is planned at Nelson Ranch.

McGill reported on the pre-bid walk through at Hill Road for the West Mt. Shasta project. This will make the project more visible to the neighborhood. We are working on the Fall 2023 Newsletter.

Other Agency/Group Reports: None

Closed Session: None

Meeting Adjourned –

The meeting was adjourned at 7:56 pm by Chairman Walker.

Next Meeting: November 15th, 2023.

Future Agenda Items:

Annual Monitoring Report 2022

Long Range Plan

Board Fall Retreat/BBQ

Invite Chrystal Robinson CDFW to a meeting

Minutes submitted by Ayn Perry on 10/23/2023

Minutes approved as typed as corrected.



Chairman

October 18, 2023

Date



District Administrator

October 18, 2023

Date