



SHASTA VALLEY RESOURCE CONSERVATION DISTRICT

Siskiyou County, California

Summarized **MINUTES** from Board of Directors' Regular monthly meeting of Shasta Valley Resource Conservation District, Yreka, California, on Wednesday, January 12th, 2022.

Directors Present: Bill Hirt, Zach Salvestro, Ryan Walker, Mike Duchi

Directors Absent: None

Associate Directors: None

Staff Present: Ethan Brown, Ayn Perry, Rod Dowse

Guests in attendance: Jim Patterson, Alisa Scholberg (contract book keeper),

This meeting was conducted as a hybrid in person/remote meeting. The location for the meeting was the Siskiyou Economic Development Council conference room, 1512 S. Oregon Street, Yreka, CA.

Call to Order

After a quorum was established, the meeting was called to order at 6:35 pm by Chair Walker

Review and Approval of Agenda

The agenda was reviewed and approved by common consent. Four items of Business were added.

Introductions None Needed

Public Comment None

Approval of Minutes

Regular meeting of December 14th, 2021. **ACTION:** Approve Minutes for December 14th, 2021.

MOTION: Hirt; **SECOND:** Salvestro, **Approved by Voice Vote: AYES:** Salvestro, Walker, Hirt, **Noes:** None **Abstentions:** None **Motion Approved**

Financial Report

Scholberg presented the SVRCD Financial Report for review and action. She reported that as of January 10th, the SVRCD has Assets \$822,065.15, Liabilities of \$435,244.18, Net Income of \$402,065.33 and \$344,407.59 in Banner Bank cash (included in Assets). **ACTION:** Approve Financial Report. **MOTION:** Hirt; **SECOND:** Salvestro **Approved by Voice Vote: AYES:** Duchi, Walker, Hirt, **NOES:** None; **ABSTENTIONS:** None. **Motion Approved.**

Ratify Payroll

Scholberg reviewed the payroll for November. **ACTION:** Approve Payroll. **MOTION:** Salvestro **SECOND:** Hirt. **Approved by Voice Vote: AYES:** Salvestro, Walker, Hirt, **NOES:** None; **ABSTENTIONS:** None. **Motion Approved.**

Approval of Bills

Scholberg presented the bills for review and approval in three groups.

Monthly bills \$7,030.03

Snowcrest	\$69.89
US Bank 7504	\$4,135.14
Alisa Scholberg Bkkpg	\$1,625.00
Siskiyou Land Trust	\$1,200.00

Grant/Other warrants \$72,914.00

Wilson & Sons	\$11,324.00
North State Land	\$8,000.00
Restoration Design Group	\$9,590.00
Woody Tannaci Backhoe	\$44,000.00

Employee mileage \$562.68 paid through the 01/21/22 payroll

ACTION: Approve Bills for Payment. **MOTION:** Hirt, **SECOND:** Salvestro; **Approved by Voice Vote:** **AYES:** Salvestro, Walker, Hirt, **NOES:** None; **ABSTENTIONS:** None. **Motion Approved.**

Budget Transfers: None

Approval of Donations Received: None

Correspondence: None

Business – Discussion and Possible Action

1. Election of Officers. Walker led a brief discussion and offered to stay on as President. Hirt volunteered as well to stay on as Vice-President. **ACTION:** Approve Officers for 2022. **MOTION:** Duchi, **SECOND:** Salvestro, **Approved by Voice Vote:** **AYES:** Salvestro, Walker, Duchi, Hirt, **NOES:** None; **ABSTENTIONS:** None. **Motion Approved**
2. Payment on line of credit. Discussion regarding management of the NWFC Line of Credit, now that we are in a more financially flexible and secure situation. It was agreed and recommended by the Board that we continue to repay it with due diligence. No motion was needed.
3. Resolution 22-001 Non-Industrial Private Landowner Grant Program. Discussion to adopt funding for this Grant. **ACTION:** Approve Resolution #22-001. **MOTION:** Salvestro, **SECOND:** Duchi, **Approved by Voice Vote:** **AYES:** Salvestro, Walker, Duchi, **NOES:** None; **ABSTENTIONS:** Hirt,. **Motion Approved**
4. Long Range Plan (tabled)

Staff and Project Reports

Brown reported on his work to finish the implementation of the Parks Creek Ranch fencing, stockwater and planting grant. Additional work is needed but it is almost buttoned up. Brown reported on his Water Quality data collection and number crunching progress. Some of the issues from the 2020 data have been resolved, however new equipment may be needed to prevent this same type of corruption from occurring in the 2022 field season.

Dowse and Scholberg reported on the completion of opening our new bank account; where things stand and what is left to do. Dowse also reported that he is looking into software updates for our organization based on staff discussions Dowse also mentioned that staff reports will become standard for all board meetings, freeing up staff from attendance and possibly allowing the board more time to review work products. A staff report was provided (attached) by our forestry staff members. Thirteen grants are listed in various stages of development and implementation. Dowse also discussed conversations that are ongoing with WCB regarding the status of our grant applications with them.

Dowse reported that he is working with partners on a 2022 Drought Plan (SWB Emergency Regs) and SSHA monitoring work as well.

Board Reports None

Agency Reports Patterson reported on the EQIP timetable, the new CIP (Conservation Incentive Program) and gave a brief COVID Policy update. He also reported that he is finally able to start the process of hiring an Engineering Technician again for the Yreka Field Office after something like 15 years of requests.

Closed Session Personnel Review - Tabled

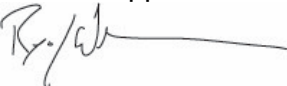

Meeting Adjourned –

The meeting was adjourned at 7:21 by Walker

Agenda Items for Next Meeting:

- NCRP MOU: - tabled from October
- Long Range Plan Draft
- Policy and Procedures – did we finish this?
- Audit
- Personnel Evaluations
- Software Update

Minutes submitted by Ayn Perry 1/19/2022

Minutes approved as typed as corrected. 
Chairman
February 9, 2022
Date 
District Administrator