



SHASTA VALLEY
RESOURCE CONSERVATION DISTRICT

SHASTA VALLEY RESOURCE CONSERVATION DISTRICT

Siskiyou County, California

MINUTES

Summarized **MINUTES** from the Board of Directors' Regular monthly meeting of the Shasta Valley Resource Conservation District, in Yreka, California, on Wednesday, December 17, 2025.

This meeting was conducted as a live in-person meeting with remote access for those who wished to attend via Zoom. The location for the meeting was the Shasta Valley Resource Conservation District Conference Room, 215 Executive Court, Suite A, Yreka, CA.

Directors Present: Jay Perkins, Mike Luiz, Bill Hirt

Directors Absent: Ryan Walker

Associate Directors: None

Staff Present: Rod Dowse, Alisa Scholberg, contract bookkeeper, Renee Main, Phoebe Elliott

Guests: Jim Patterson, NRCS District Conservationist

Call to Order

After a quorum was established, the meeting was called to order at 6:30 pm by Vice Chairman Bill Hirt

Review and Approval of Agenda

The agenda was approved by common consent.

Introductions: None needed.

Public Comment: None.

Presentations: None

Approval of Minutes

Hirt presented the Minutes for approval. **ACTION:** Approve Minutes for November 2025. **MOTION:** Perkins **SECOND:** Luiz. **Approved by Voice Vote: AYES:** Perkins, Luiz, Hirt **Noes:** None **Abstentions:** None **Motion Approved**

Financial Report:

Scholberg presented the Financial Report for discussion and approval. The bank balance is \$587,246.92 in the Banner Checking Account of which \$390,170.48 is restricted and \$2,022,738.74 in CA Class of which \$427,059.04 is restricted for WMS Defensible Sp. Total Assets are \$3,527,402.92 which includes above cash and \$1,773,184.18 in Accounts Receivable. Total Liabilities are \$1,946,303.18 which includes \$1,880,420.51 in Accounts Payable. **ACTION:** Approve Financial Report for November 2025 **MOTION: Perkins SECOND:Luiz Approved by Voice Vote: AYES:** Perkins, Luiz, Hirt, **Noes:** None **Abstentions:** None **Motion Carried.**

Ratify Payroll

Scholberg reviewed the payroll with the Board for November 2025 in the amount of \$49,806.64. **ACTION:** Approve Payroll. **MOTION:** Hirt **SECOND:** Perkins **Approved by Voice Vote:** **AYES:** Perkins, Luiz, Hirt, **NOES:** None; **ABSTENTIONS:** None. **Motion Approved.**

Approval of Bills

Scholberg presented the November bills for review and approval. Warrants for \$910,247.44, were submitted for approval. **ACTION:** Approve Bills for Payment. **MOTION:** Luiz **SECOND:** Perkins **Approved by Voice Vote:** **AYES:** Perkins, Luiz, Hirt, **NOES:** None; **ABSTENTIONS:** None. **Motion Approved.**

Overhead:	\$14,930.69
US Bank	5,317.79
Banner Gas Card	412.63
Alisa Scholberg Bkkpg	\$3,800.00
Cal Ore	114.00
Streamline	68.00
Mountaineer IT	1,166.00
Principal	422.52
Blue Shield	3,329.84
Pacific Office Auto	18.49
Pacific Office Auto	106.42
Siskiyou Fire Equip	75.00
JKD Tack	100.00

Grant Invoices:	\$895,316.75
ABC Logging	15,820.00
Cloud Forest	1,523.75
David's Engineering	17,640.25
CLT Logging	68,600.00
FWS Forestry	513,488.85
JCota Forestry	12,600.00
JCota Forestry	6,900.00
JCota Forestry	6,800.00
JCota Forestry	4,600.00
JCota Forestry	8,200.00
JCota Forestry	6,900.00
Lake County RCD	1,422.01
Lake County RCD	1,034.78
Mid Klamath Water	8,000.00
Rope Runners	7,850.00
Rope Runners	23,800.00
Rope Runners	27,240.00
Scott River Watershed	6,203.72
State Water Resources	563.00
Summitt Forest	76,799.04
Watershed Research	5,630.00
Larry Walker Assoc	496.00
Siskiyou Shasta Tree	752.00
Mountain Thunder Tree	1,500.00
Mountain Thunder Tree	50,529.85
Andrea Claassen	1,023.50
CLT Logging	4,900.00
UC Regents	14,500.00

INAL Budget Transfers: None
Approval of Donations Received: None
Correspondence: None

Business – Discussion and Possible Action

11.3 Discussion and possible action: Review and accept the 23-24 SVRCD and Single Federal Audit. Dowse presented that the audit noted a management letter with a comment from management. Upon the SVRCD board accepting the Audit and findings we will start on the 24-25 Audit in December 2025. A management letter can be provided for the next audit.

MOTION: Perkins SECOND: Luiz Approved by Voice Vote: AYES: Perkins, Luiz, Hirt, **Noes:** None
Abstentions: None **Motion Carried.**

12.1 – Discussion and possible action: Review, Discus and approve contractors: Kilgore Fuel Treatment Project within the scope of work in the Cal Fire Technical Assistance Grant for \$949,999. Award implementation contracts to treat roughly 120 acres in and around the Kilgore Hills area near Yreka. Anticipated treatment types will be handwork and piling. Staff will present the work bids and recommended contractor awards

ACTION: Approve recommended contractor for the contract MOTION: Perkins SECOND: Luiz Approved by Voice Vote: AYES: Perkins, Luiz, Hirt, **Noes:** None **Abstentions:** None **Motion Carried.**

Staff and Project Reports

Dowse presented that we just awarded the Callahan and McCloud grant for fuel reduction. Craggy project wrapped up and the loads of pine are awaiting transport. Dowse and Parry attended a conference. Dowse and Grizzly Corps fellows attended the CARCD conference. Lagrange has applied for new grants, one for agland capacity and healthy soils hub.

Main presented working on Kilgore bids and to start treatment once awarded. McKinney Post fire property visits to assess treatments and property lines. Signing up more landowners. Finishing letter to proceeds for projects that have ended their public comment period. Osgood is finishing up and defensible space has started group 5 treatments.

Other Agency/Group Reports:

Patterson gave an NRCS report. Patterson presented his retirement by the end of December 2025. MOU between NRCS and SVRCD is in the works to renew.

Closed Session: None OR Started closed session pm.

Discussion and Action:

Closed Session: Finished closed session pm.

Meeting Adjourned –

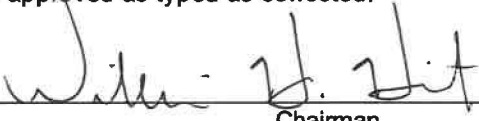
The meeting was adjourned at 8:04 pm by Vice Chairman Hirt.

Next Meeting: January 21, 2026.

Future Agenda Items:

Minutes submitted by Renee Main on December 22, 2025

Minutes approved as typed as corrected.



Chairman

21-Jan-2026

Date



District Administrator

1/21/26

Date